

# Regular Board of Education Draft Minutes

December 18, 2018; 6pm  
Boardroom, Community Resource Center

## Board of Education:

President, Jodee Riordan (2016-2019)  
Vice Pres., Lance Dickinson (2017-2020)  
Natalie Beilein (2018-2021)  
Gemma Fournier (2018-2021)  
Matthew Mariglia (2016-2019)  
Sarah Roat Waechter (2017-2020)  
Betty VanDenBosch-Warrick (2018-2019)

## Superintendent:

**Asst. Supt. for Admin. Svcs.:**

**Asst. Supt. for Curr./Inst. & Tech:**

## District Clerk:

Paul J. Casseri

Patricia Grupka, Ph.D.

Heather Lyon, Ph.D.

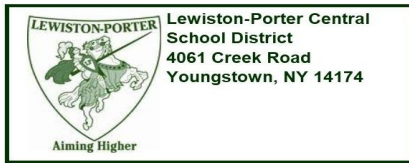
Marisa I. Barile

## CALL TO ORDER

<b>Call to Order</b>	The Board President called the meeting to order at 6:00pm with the Pledge of Allegiance.	<b>Jodee Riordan</b>
<b>Acceptance of Agenda</b>	RESOLVED, that the Board of Education accept the Agenda for December 18, 2018. <b>Motion made by Riordan, seconded by Mariglia to approve the agenda.</b>	<b>Approved, CARRIED, 7-0</b>
<b>Community Comments</b>	No community comments.	

## REPORTS - PRESENTATIONS

<b>Committee Schedules and Reports</b>	<b>Board of Education Reports</b> 12/20/18 Facility Planning Committee Meeting, District Office, 8:30am 01/07/19 Athletic Council Meeting, MS Library, 6:00pm 01/08/19 Policy Review Committee Meeting, District Office, 5:00pm 01/08/19 Work Session Board Meeting, CRC, 6:00pm 01/09/19 ON BOCES Board Meeting, Niagara Conference Center, 7:00pm 01/09/19 PTSA Meeting, CRC, 5:30pm 01/10/19 NOSBA Meeting, CRC, 6:00pm 01/12/19 Policy Review Committee Meeting, District Office 9:00-11:00am 01/14/19 District Key Communicators, MS Library, 6:00pm  01/14/19 Finance Review Committee, District Office, 5:15pm 01/15/19 Regular Board Meeting, CRC, 6:00pm 01/17/19 Facility Planning Committee Meeting, District Office, 8:30am 01/26/19 NOSBA Breakfast, Cornell Cooperative Ext., 8:30-11:00am	<b>L.Dickinson/S.Waechter N.Beilein/M.Mariglia L.Dickinson/M.Mariglia</b>  <b>W.Swearingen J.Riordan/S.Waechter L.Dickinson L.Dickinson/M.Mariglia J.Riordan/S.Waechter/ B.Warrick J.Riordan/B.Warrick</b>  <b>L.Dickinson/S.Waechter L.Dickinson</b>
<b>Administrative Reports</b>	<b>Administrative Reports (PEC &amp; HS reports submitted)</b> Intermediate Education Principal – Monthly Calendar Middle School Principal – Monthly Calendar Assistant Superintendent for Curriculum, Instruction & Tech. Assistant Superintendent for Administrative Services  Superintendent	<b>Mrs. Rodriguez Mr. Auer Dr. Lyon Dr. Grupka</b>  <b>Mr. Casseri</b>



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### RECOGNITIONS

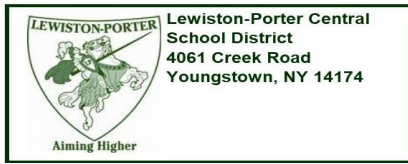
<b>Performance</b>	The High School Chamber Orchestra gave a musical performance.	<b>Mr. Duncan</b>
<b>Recognition</b>	The fall athletes were recognized.	<b>Mr. Halgash</b>
<b>Recess</b>	A short recess was taken from 6:42pm to 6:54pm to recognize the accomplishments of the students and staff.	
<b>Presentation</b>	Dr. Lyon, Mr. Auer and Mr. Taft presented the secondary data.	<b>Dr. Lyon, Mr. Auer, Mr. Taft</b>

### DISTRICT OPERATIONS

<b>Minutes</b>	<b>RESOLVED</b> , that the Board of Education approve the Minutes from the November 20, 2018 Regular Board meeting, as submitted by the District Clerk. <b>Motion made by Riordan, seconded by Waechter to approve M-1.</b>	<b>M-1 Approved, CARRIED, 7-0</b>
<b>Minutes</b>	<b>RESOLVED</b> , that the Board of Education approve the Minutes from the December 4, 2018 Work Session-Regular Board meeting, as submitted by the District Clerk. <b>Motion made by Riordan, seconded by Waechter to approve M-2.</b>	<b>M-2 Approved, CARRIED, 7-0</b>
<b>Consent Agenda for Financial Operations</b>	<b>RESOLVED</b> , that the Board of Education approve the following, Items NF-1 through NF-5, in the financial consent agenda as submitted by the Administration: <b>Budget Status Reports</b> <b>Treasurer's Report</b> <b>Claims</b> <b>Transfer History</b> <b>Budget Transfers Pending Board Approval</b>  <b>Motion made by Riordan, seconded by Mariglia to approve NF-1 to NF-5.</b>	<b>NF-1 NF-2 NF-3 NF-4 NF-5 Approved, CARRIED, 7-0</b>

### OLD BUSINESS

<b>No Old Business</b>
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## Regular Board of Education

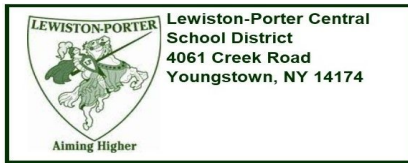
### Draft Minutes

December 18, 2018; 6pm

Boardroom, Community Resource Center

#### NEW BUSINESS - ADMINISTRATION

<b>Policy Revision Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policies; Policy 5140, Administration of the Budget New Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards New Policy 5551, Allocation of Title I, Part A In the District Policy 6121, Sexual Harassment in the Workplace Policy 7131, Education of Students in Temporary Housing New Policy 7133, Education of Students in Foster Care Policy 7222, Diploma or Credential Options for Students with Disabilities Policy 7260, Designation of Person in Parental Relation Policy 7512, Student Physicals Policy 7523, Concussion Management <b>Motion made by Riordan, seconded by Mariglia to approve NA-1.</b>	<b>NA-1 Approved, CARRIED, 7-0</b>
<b>Policy Approval</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education waive a second reading, as allowed in Board Policy #1410, and approve Policy# 7320, Alcohol, Tobacco, Drugs, and other substances, Policy# 3280 Use of School Facilities, Materials and Equipment, Policy # 3410 Code of Conduct on School Property. <b>Motion made by Riordan, seconded by Mariglia to approve NA-1a.</b>	<b>NA-1a Approved, CARRIED, 7-0</b>
<b>Policy Deletion Acceptance of the Second Reading</b>	<b>RESOLVED</b> , at the second reading, that the Lewiston-Porter Board of Education accept the following policy for deletion; Policy 5320, Expenditures of School District Funds. <b>Motion made by Riordan, seconded by Waechter to approve NA-2.</b>	<b>NA-2 Approved, CARRIED, 7-0</b>
<b>Acceptance of Tax Collection Report</b>	<b>RESOLVED</b> , that the Lewiston- Porter Board of Education accept the 2018-19 Tax Collection Report, as submitted by the Tax Collector. <b>Motion made by Riordan, seconded by Mariglia to approve NA-3.</b>	<b>NA-3 Approved, CARRIED, 7-0</b>
<b>Approval to Increase Wages based on the NYS Minimum Wage Bill.</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the request to increase wages paid to Monitors, Teacher Aides, Substitute Teacher Aides, Substitute Monitors, Substitute Clerical and Substitute Cleaning staff based on the New York State minimum wage bill passed with the 2016-17 New York State budget, \$11.10 per hour effective December 31, 2018. <b>Motion made by Riordan, seconded by Waechter to approve NA-4.</b>	<b>NA-4 Approved, CARRIED, 7-0</b>
<b>Approval of the Frey Electric Construction Company Award</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the contract for Frey Electric Construction Company, Inc. for the Electrical work of the 2017 Capital Improvement Project Phase 2, as recommended by the Assistant Superintendent for Administrative Services. <b>Motion made by Riordan, seconded by Mariglia to approve NA-5.</b>	<b>NA-5 Approved, CARRIED, 7-0</b>
<b>Approval of Hoot Mechanical &amp; Electrical Award</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the contract for Hoot Mechanical & Electrical Inc. for the mechanical work of the 2017 Capital Improvement Project Phase 2, as recommended by the Assistant Superintendent for Administrative Services. <b>Motion made by Riordan, seconded by Dickinson to approve NA-6.</b>	<b>NA-6 Approved, CARRIED, 7-0</b>
<b>Approval of Mark Cerrone, Inc. Award</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the contract for Mark Cerrone, Inc. for the site work of the 2017 Capital Improvement Project Phase 2, as recommended by the Assistant Superintendent for Administrative Services. <b>Motion made by Riordan, seconded by Dickinson to approve NA-7.</b>	<b>NA-7 Approved, CARRIED, 7-0</b>



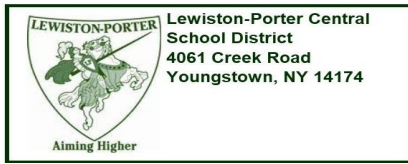
## Regular Board of Education

### Draft Minutes

December 18, 2018; 6pm

Boardroom, Community Resource Center

<b>Approval of Sicoli Construction Services Award</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the contract for Sicoli Construction Services for the General Trades work of the 2017 Capital Improvement Project Phase 2, as recommended by the Assistant Superintendent for Administrative Services. <b>Motion made by Riordan, seconded by Dickinson to approve NA-8.</b>	<b>NA-8 Approved, CARRIED, 7-0</b>
<b>Approval of DV Brown &amp; Associates, Inc. Award</b>	<b>RESOLVED</b> , that the Lewiston-Porter Board of Education approve the contract for DV Brown & Associates, Inc. Construction Company for the Plumbing work of the 2017 Capital Improvement Project Phase 2, as recommended by the Assistant Superintendent for Administrative Services. <b>Motion made by Riordan, seconded by Mariglia to approve NA-9.</b>	<b>NA-9 Approved, CARRIED, 7-0</b>
<b>Appointment of Annual Meeting Vote Coordinator</b>	<b>RESOLVED</b> , that Barbara Carter be appointed as the Vote Coordinator for the Annual Meeting on Tuesday, May, 21, 2018. <b>Motion made by Riordan, seconded by Waechter to approve NA-10.</b>	<b>NA-10 Approved, CARRIED, 7-0</b>
<b>Adoption of the Amended Code of Conduct</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board of Education adopt the Amended Code of Conduct for the 2018-2019 school year. <b>Motion made by Riordan, seconded by Dickinson to approve NA-11.</b>	<b>NA-11 Approved, CARRIED, 7-0</b>
<b>PUPIL PERSONNEL</b>		
<b>Recommendations for CSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the recommendations and amendments of the Committee on Special Education for October 25, November 5, 8, 13, 14, 15, 16, 19, 20, 26, 27, 28, 29, 30, December 3, 4, 6, 7, 11, 2018 the for the 2018-2019 school year, and approve the authorization of funds to implement the special education programs and services consistent with such recommendations. <b>Motion made by Riordan, seconded by Dickinson to approve NP-1.</b>	<b>NP-1 Approved, CARRIED, 7-0</b>
<b>Recommendations for CPSE Placement and Amendments</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the recommendations and amendments of the Committee on Preschool Special Education for the December 4, 11, 2018 meeting for the 2018-2019 school year, and approve the authorization of funds to implement the special education programs and services consistent with such recommendations. <b>Motion made by Riordan, seconded by Waechter to approve NP-2.</b>	<b>NP-2 Approved, CARRIED, 7-0</b>

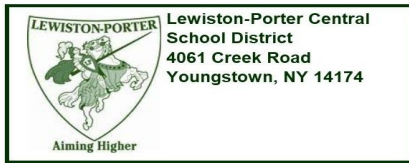


# Regular Board of Education Draft Minutes

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## PERSONNEL - CONSENT AGENDA

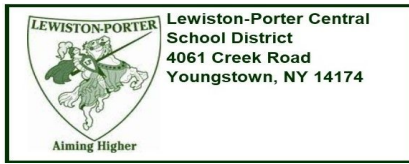
	<b>Motion made by Riordan, seconded by Mariglia to approve the Personnel Consent Agenda combining items PRNI, PLNI, PANI, PATNI, PAISW, PAVC.</b>				<b>Approved, CARRIED, 7-0</b>
<b>Resignations/ Rescissions -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for resignations/rescissions.				<b>PRNI</b>
<b>Non-Instructional</b>	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Reason</b>	
	Sean Skimin	6/26/19	Groundsman	Retirement	
<b>Leaves -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for unpaid leaves of Absence.				<b>PLNI</b>
<b>Non-Instructional</b>	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Reason</b>	
	Francine Destino	11/29/18 - 11/29/19	Cleaner	Personal	
<b>Appointments -</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Non-Instructional appointments.				<b>PANI</b>
<b>Non-Instructional</b>	<b>Name</b>	<b>Date</b>	<b>Perm./Prob.</b>	<b>Position</b>	
	*Howard Pirong	TBD	Probationary	Cleaner	
	*Timothy Adamson	TBD	Probationary	Cleaner	
	<b>*Pending fingerprint clearance and physical exam</b>				
<b>Appointments - Temporary Non-Instructional</b>	<b>RESOLVED</b> , upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for Temporary Non-Instructional appointments.				<b>PATNI</b>
	<b>Name</b>	<b>Date</b>	<b>Position</b>	<b>Salary</b>	
	Karola Carr	11/5/18 - 11/20/18	Teacher Aide	\$10.46 hrly	



**Regular Board of Education  
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December 18, 2018; 6pm  
Boardroom, Community Resource Center

<div>Appointments-  Instructional Substitute Wheel</div>	<div><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the consent agenda for appointments to the Instructional Substitute Wheel.</div> <div>Elementary Schools</div> <table><tr><th>Primary Education Center</th><th>Intermediate Education Center</th></tr><tr><td>Darcy Allender</td><td>Michelle Zachary</td></tr><tr><td>Heather Zielinski</td><td>Paula Singleton</td></tr><tr><td>Teri Fallesen</td><td>Falynn Spinnegan</td></tr><tr><td>Heidi Kazulak</td><td>Maria Frederick</td></tr><tr><td>Laura Gatehouse</td><td>Rene Lombardo</td></tr><tr><td>Suzanne Hedemann</td><td>Kathleen Lombardo</td></tr><tr><td>Kathryn Eckstein</td><td>Joy Khatib</td></tr><tr><td></td><td>Denise Skrzypek</td></tr><tr><td></td><td>Rachel Smith</td></tr></table> <div>Secondary Schools</div> <table><tr><th>Middle School</th><th>High School con't</th></tr><tr><td>Catherine Loncar</td><td>Michelle Ellis</td></tr><tr><td>Falynn Spinnegan</td><td>Jennifer Wanamaker</td></tr><tr><td></td><td>Norman Forney</td></tr><tr><th>High School</th><td>Paul Moskaluk</td></tr><tr><td>Carolyn Mazierski</td><td>Janet Kwarciak</td></tr><tr><td>Barbara Rottaris</td><td>Rachel Parker</td></tr><tr><td>Alan Ingraham</td><td>Diane Bernat</td></tr><tr><td>Marie Miller</td><td>Daniel Behm</td></tr></table>	Primary Education Center	Intermediate Education Center	Darcy Allender	Michelle Zachary	Heather Zielinski	Paula Singleton	Teri Fallesen	Falynn Spinnegan	Heidi Kazulak	Maria Frederick	Laura Gatehouse	Rene Lombardo	Suzanne Hedemann	Kathleen Lombardo	Kathryn Eckstein	Joy Khatib		Denise Skrzypek		Rachel Smith	Middle School	High School con't	Catherine Loncar	Michelle Ellis	Falynn Spinnegan	Jennifer Wanamaker		Norman Forney	High School	Paul Moskaluk	Carolyn Mazierski	Janet Kwarciak	Barbara Rottaris	Rachel Parker	Alan Ingraham	Diane Bernat	Marie Miller	Daniel Behm	<div>PAISW</div>
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<div>Appointments -  Volunteer Coaches</div>	<div><b>RESOLVED</b>, upon the recommendation of the Superintendent of Schools, that The Board of Education accept the consent agenda for Volunteer Coach Appointments.</div> <div>2018-2019 Winter Sports</div> <table><tr><th>Name</th><th>Sport</th></tr><tr><td>Jason Zeames</td><td>Boys Swimming</td></tr></table>	Name	Sport	Jason Zeames	Boys Swimming	<div>PAVC</div>																																		
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#### BOARD OF EDUCATION INFORMATION

<b>Board Member Comments</b>		<b>B. Warrick</b> <b>G. Fournier</b> <b>M. Mariglia</b> <b>S. Roat Waechter</b> <b>N.Beilein</b>  <b>L.Dickinson</b> <b>J.Riordan</b>
<b>Adjournment</b>	<b>Motion made by Riordan, seconded by Waechter to adjourn the meeting at 8:09pm.</b>	<b>Approval,</b> <b>CARRIED, 7-0</b>

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Marisa I. Barile, District Clerk